



TASK GROUP or WORKSHOP INDIVIDUAL PUBLICATION RELEASE and CLEARANCE CERTIFICATE FORM 13-3(E)

To be completed and submitted to the Chairman of the Task Group or Workshop by the Individual Contributor

All individual task group and workshop contributions, be they from contributing nations or from scientists directly employed by NATO, must obtain any necessary clearances before submitting their contribution to the Task Group technical report or the Workshop meeting proceedings. These clearances may relate to security, proprietary or industrial rights and/or copyright, and are required for all contributions to Science and Technology Organization (STO) publications. National requirements for clearance may vary. It is the responsibility of the contributor to comply with relevant national regulations and to ensure that an appropriate national authority signs this form, if necessary. Specific rules apply to U.S. contributors and Non-U.S. contributors affiliated with U.S. organizations – see Section 4.

1. DETAILS OF MANUSCRIPT

Supporting Panel or Group (Circle one): AVT, HFM, IMC, IST, NMSG, SAS, SCI, SET, Other:

Activity Reference Number: STO-_____-_____-_____.

Type (Circle one): Task Group, Workshop, Other:

Title of Contribution:

Full Names of ALL Contributors:

Lead Contributor E-mail: Telephone Number:

2. PROPRIETARY/COPYRIGHT RELEASE

I certify that there are no proprietary or copyright objections to the above-named contribution being published by the STO.

Name of Lead Contributor: Date:

Signature of Lead Contributor:

3. CLASSIFICATION LEVEL

(to be completed by the lead contributor or the security authority, as required by national regulations)

The NATO classification level of this manuscript is (check or tick ONE box ONLY):

- APPROVED FOR PUBLIC RELEASE, NATO UNCLASSIFIED, NATO RESTRICTED, NATO CONFIDENTIAL, NATO SECRET

In addition to the above, this manuscript is (check all that apply):

- Releasable to Partner for Peace Nations (PfP), Releasable to Global Partners, Releasable to Mediterranean Dialogue (MD) Nations, Releasable to the following non-NATO countries:

4.

SECURITY CLEARANCE

**National U.S. Authors – complete section 4b only – DO NOT COMPLETE this section (4a).
All other Authors, including those employed directly by NATO, must complete this section (4a).**

4a. All Authors (including NATO Employees) except U.S. and U.S.-Affiliated Authors

If a national security clearance is required, the appropriate national authority must sign and stamp this section. If, however, clearance by a national authority is NOT required, the AUTHOR must strike through this section and initial it.

I certify that the classification of the above-named manuscript and any associated meeting presentation is correct AND that it is cleared for publication by the STO.

Signature: **STAMP:**
(of appropriate authority)

Name: Date:

4b. United States Contributors and Non-U.S. Contributors Affiliated with U.S. Organizations

United States contributors should initiate their organization's and their sponsor's (if government-funded) internal review and release process through your local public affairs or foreign disclosure office or its equivalent early enough to meet the required deadlines identified in the author's package. Upon completion of this clearance process, forward a copy of all internal documentation along with the front, reverse side of this form (CSO Form 13) completed by you through Section 3 and a copy of the manuscript (only if non-classified) to:

NATO STO U.S. National Coordinator
OASD(R&E) / International Technology Programs
4800 Mark Center Drive, Suite 17D08
Alexandria, VA 22350-3600
USA
Tel: +1 (571) 372-6539 / +1 (571) 372-6538
Email: osd.pentagon.ousd-atl.mbx.usnatcor@mail.mil

The internal documentation from your organization's local public affairs or foreign disclosure office or its equivalent should clearly show the title of the paper or presentation, level of clearance (i.e. "Approved for Public Release") and the name, title and organization of the approval authority. Your package should arrive **not later than three weeks prior** to the submission deadline given in the author's package for this form (CSO Form 13). For classified contributions contact the office above for instructions.

Once satisfied that proper clearance has been achieved, the U.S. National Coordinator will sign this form (CSO Form 13) and send a copy to the CSO.

Any questions about this process should be directed to the U.S. National Coordinator.

**NON- US CONTRIBUTORS - PLEASE RETURN THIS FORM TO YOUR TASK GROUP OR WORKSHOP
CHAIRMAN**

**US CONTRIBUTORS [INCLUDING THOSE DESIGNATED AS CHAIR] - PLEASE RETURN THIS FORM
TO THE OFFICE OF THE US NATIONAL COORDINATOR AS DESCRIBED AT 4b:**

DO NOT RETURN THIS FORM TO STO/CSO